



About SBP

SBP is a national disaster rebuilding organization whose mission is to shorten the time between disaster and recovery. We strive to ensure that disaster-impacted communities recover in a prompt, efficient and predictable manner.

<http://sbpusa.org/>

Site Supervisor

Site Supervisors play a vital role in SBP's Rebuilding Program, as they oftentimes act as the face of SBP and actively lead the construction efforts on clients' homes. Site Supervisors lead groups of skilled and unskilled volunteers in construction projects. A Site Supervisor is responsible for training volunteers and keeping them on task, maintaining a safe and clean worksite, monitoring safety and quality and ensuring that all tasks are completed on schedule. Site Supervisors work closely with their Project Manager to develop and track the schedule of their home, order tools and materials and troubleshoot problems. Further, Site Supervisors encourage volunteers to return, fundraise and help spread the word about the enduring needs for continued disaster recovery efforts in America. Site Supervisors ensure that SBP is represented in a positive and professional manner by completing each project on time and on schedule, interacting positively with volunteers and homeowners and maintaining high quality and safety on site.

Site Supervisors work independently or with one other site supervisor during the course of a rebuild project. During the AmeriCorps term a Site Supervisor will be expected to oversee the rebuilding of 3-4 homes. Site Supervisors report to a Project Manager within the Construction Department.

Responsibilities:

- Maintain a clean, safe and organized work site.
- Ensure that each phase of construction is being completed on schedule.
- Ensure that work is of the highest quality.
- Conduct on site orientations for volunteer groups.
- Clearly communicates the homeowner's story to volunteers.

- Educates volunteers on the area, the effects of the storm, and the history and work of the SBP
- Communicate the daily and weekly goals to volunteers.
- Provide effective training and constructive feedback to volunteers who are completing insulation, drywall, mudding, painting, flooring, trim, doors and other phases of construction.
- Maintain a professional and positive attitude when working with volunteers.
- Ask volunteers to return and spread the word about the enduring needs.
- Serve as a liaison between the homeowner and volunteers.
- Interact effectively and positively with other team members.