



**ROCKY MOUNTAIN YOUTH CORPS**  
**Conservation Crew Supervisor (Spring 2017)**  
**Middle Rio Grande Region**  
**POSITION DESCRIPTION**

Rocky Mountain Youth Corps (RMYC) is a nonprofit youth development organization serving New Mexico. We inspire young adults to make a positive difference in themselves and their communities. Through training and service, Corpsmembers discover their potential for healthy, productive lives.

**POSITION PURPOSE:**

Crew Supervisors manage a diverse crew of young adults aged 18 to 25 in the safe and efficient completion of conservation projects in the outdoors, while also providing structured opportunities for personal and professional development both on and off the work site.

**POSITION TYPE:** Seasonal, full time, non-exempt

**SCHEDULE:** "Spike" schedule – typically 8-days on/6-days off; camp with crew on site.

**SALARY:** \$480 to \$660 per week, depending on experience.

**BENEFITS:** Health/dental insurance, paid time off, retirement plan available after a 60-day probationary period.

**REPORTS TO:** Middle Rio Grande Program Coordinator

**DATES:** February 27, 2017 through May 22, 2017

**LOCATION:** Albuquerque, NM (project locations throughout the region)

**MAJOR RESPONSIBILITIES:**

*Project Management*

- Directly supervise a crew of 7-8 members in the completion of projects such as trail construction/maintenance, forest thinning/fuels reduction, and additional projects as assigned, meeting high standards of safety, quality and efficiency.
- Provide on-the-job training and coaching to members to develop necessary project-related skills.
- Lead crew during disaster relief work lasting up to 30 days (if deployed).

*Risk Management*

- Manage crew's physical/emotional well-being and promote a culture of safety in all aspects of crew life.
- Safely transport crew to/from remote project sites in a large SUV with a trailer (spike crews).
- Respond to safety concerns with decisive action, critical thinking, and effective communication.

*Crew Management/Corpsmember Development*

- Maintain a healthy group dynamic by promoting inclusivity, communication, and conflict resolution.
- Facilitate both formal and informal job, college readiness, and life skills trainings on an ongoing basis.
- Serve as professional role model, upholding RMYC policies and holding members accountable for actions.
- Oversee a highly structured, participatory camp environment during spike projects.

*Administrative*

- Submit timely, quality reporting (time sheets, project data, training log, incident reports, job hazard analysis, etc.).
- Communicate effectively during formal and informal meetings/debriefs with RMYC staff and agency partners.
- Manage a credit/debit card for crew-related expenses such as gas and food and properly document receipts.

### **MINIMUM QUALIFICATIONS:**

- 21 years of age; valid, insurable driver's license (without major citations).
- Experience working with youth ages 16 - 25, preferably in a leadership, mentoring or instructional capacity.
- Proficiency with chainsaw thinning, trail construction/maintenance, or other outdoor conservation projects.
- Ability to analyze projects with RMYC staff, determine capability of crew to accomplish work assignments and best work methods, appropriate tools, safety methods, and materials.
- Experience with building a positive group dynamic; confidence in working with diverse and challenging populations.
- Excellent public speaking skills to conduct training sessions and facilitate group discussions.
- Good attention to detail and ability to write accurate, thorough correspondence and reports.
- Wilderness First Aid (WFA) or higher medical certification.

### **PREFERRED QUALIFICATIONS:**

- Wilderness First Responder (WFR) or higher medical certification.
- S-212 or equivalent chainsaw certification and related experience.
- Two or four-year degree in natural resources, outdoor education, sociology, teaching, or related field.
- Experience with backcountry project work and applying Leave No Trace principles.
- Proficient driving in 4WD conditions and maneuvering with trailers.

### **ESSENTIAL FUNCTIONS:**

- Work outdoors in all weather conditions.
- Regularly hike on uneven terrain while carrying tools, gear, or other equipment.
- Frequently required to walk, sit, talk or listen.
- Reach with hands and arms and lift or move up to 60 pounds, and perform twisting and swinging motions.
- Drive an RMYC vehicle with an attached trailer; use hands to operate tools, equipment, and controls.
- Specific vision abilities include close vision and the ability to adjust focus.
- The employee must be able to understand, speak, read and write English.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TO APPLY:** Submit cover letter and résumé to:

Jordan Stone  
Program Manager  
Middle Rio Grande Region  
[jordan@youthcorps.org](mailto:jordan@youthcorps.org)

*E-mail subject line should read "Conservation Crew Supervisor (Spring 2017 - Middle Rio Grande)"*

***Rocky Mountain Youth Corps is an equal opportunity employer and does not discriminate against any individuals on the basis of race, color, gender, age, national origin, marital status, sexual preference or disability.***

***RMYC is a drug free workplace. All RMYC positions dependent upon funding availability.***