



## Trail Conference Conservation Corps Position Opening: Trail Crew Leader



### Program Overview:

The Trail Conference Conservation Corps trains, enables and empowers future conservation leaders by teaching sustainable trail building and stewardship techniques, while engaging and teaching community volunteers on the responsible use and care of open space and addressing the needs of land managers.

Corps Trail Crew Leaders serve as leaders to crew mates and community volunteers performing trail work under the direction of a staff Field Manager and Program Manager. For more information about our Corps check out [www.nynjtc.org/corps](http://www.nynjtc.org/corps)

**Service Location:** The Lower Hudson Valley of New York and Northern New Jersey

**Term of Service:** 900 hour: April 27 through October 16 -OR- 450 hour: June 1 through August 28, Thursday through Monday 40 hour service week

### Duties and Responsibilities:

- Supervise, motivate, direct, and coordinate crew members and volunteers as a team
- Building and maintaining high quality trails including project management, delegation of tasks, quality control in field and office, maintaining a high level of positive morale
- Coordinate project logistics with Field Manager and Program Manager
- Instructing crew members and groups of volunteers in a safe manner, including proper use of equipment
- Manage the day-to-day activities of crew members and community volunteers under the direction and with the support of a staff Field Manager and Program Manager
- Serve as role model, facilitator, and educator to crew mates and community volunteers while working alongside them to encourage good work ethic and to set the work pace
- Encourage high standards
- Provide guidance and support to members, conflict resolution, and build crew cohesion
- Communicate with program staff, crew members, and community volunteers to ensure the execution of a quality program that is consistent with the AmeriCorps provisions
- Fill out weekly timesheets, project accomplishments, and volunteer paperwork
- Document project accomplishments
- Community Volunteer management and recruitment

Trail Crew Leaders are **NOT** responsible for signing crew member timesheets, evaluating crew member performance, disciplining crew members, enrolling/dismissing crew members, writing and/or signing program reports, managing the program's payroll and budget.

### Skills and Attributes Required:

- Trail work and leadership experience required
- Ability to conduct physically strenuous field work in rugged terrain including ability to lift and carry heavy loads up to 50 pounds and hike 5 miles on uneven terrain
- Ability and willingness to work in all weather conditions
- Durable sense of humor, enthusiasm, and ability to work hard
- Ability to maintain a safe and enjoyable work environment under challenging conditions
- Ability to motivate, teach, and work with people of all ages and backgrounds
- Must have a reliable personal vehicle for transportation of self, tools, and supplies to field sites

**Benefits**

- Build/maintain long lasting trails in beautiful locations
- Training and experience: grip-roping, dragging and highlines, dry masonry and trail structures, trail tread and drainage, trail design and layout
- Training in Wilderness First Aid and Leave No Trace Principles
- Training and experience in volunteer recruitment and retention techniques
- Housing provided (rustic)
- Valuable professional and networking opportunities
- Making a difference serving the local community and visitors from across the nation
- Pre-tax living allowance not to exceed \$12,000 for 900 hour term, \$6,000 for 450 hour term
- Upon successful completion of the program, an education award of \$2,887 for 900 hour term, \$1,527.45 for 450 hour term.
- Opportunity for qualified student loan deferment

**Enrollment Requirements:**

An individual must be at least 18 years of age; have a high school diploma or GED; be a U.S. citizen or permanent resident alien; pass a three-part national service criminal history check of the national sex-offender registry, state repository check, and FBI fingerprint check; and complete all pre-service orientation and training requirements. Documentation of age, education and citizenship are due by the first day of orientation. Criminal history checks will be initiated before the start of service; an individual will be ineligible if s/he is required to register on the National Sex Offender Registry, has been convicted of murder, or fails to disclose any previous conviction. Other convictions or pending charges will be evaluated on a case-by-case basis in accordance with program policy.

**To Apply:**

Go to <https://www.nynjtc.org/corpsmembers>

Applications accepted until the positions are filled, with preference given to those received before February 20<sup>th</sup>.