

# Field Assistant – Tucson

## Position Description



*A Program of Conservation Legacy*

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| <b>Position Title:</b> | Field Assistant   |
| <b>Location:</b>       | Tucson, AZ  |
| <b>Position Dates:</b> | March 20 – December 31, 2017 (Start date flexible within 1-2 weeks. Position may be eligible for extension) |
| <b>Compensation:</b>   | \$600/week, Not PTO Eligible  |

### **Description & Duties:**

Arizona Conservation Corps seeks a qualified individual for the role of **Field Assistant** based out of our Tucson Office. The Field Assistant's primary duties include:

- Training, supervising, and mentoring seasonal field staff including Crew Leaders and Assistant Crew Leaders
- Technical and logistical support to the Field Crews operating on public lands in Arizona
- Assisting in Crew Leader and Corpsmember training and orientations
- Building and maintaining relationships with federal, state, and municipal land managers in support of ongoing projects
- Administrative duties including development of project specifications, post-project reporting, photography, data collection, and incident review
- Responding to behavioral disciplinary and emergency situations as needed

Field Assistants will be supervised by the Field Program Director, and work with the local Field Program team to outline and identify tasks and priorities. This is a developmental position, meaning that applicants should anticipate a wide variety of tasks throughout the field, logistics, and recruitment teams at AZCC with the goal of developing a variety of skills and abilities.

### **Qualifications:**

- Previous leadership experience with conservation corps programs
- Demonstrated ability to teach and mentor conservation skills including: outdoor leadership, wilderness living, camp management, LNT, trail construction and maintenance, fencing, and chainsaw operation
- Physically fit and able to perform the demanding work required of conservation corps crews
- Willingness and ability to spend many consecutive days and nights in the field working with crews
- Excellent organization and communication skills
- Flexibility and creative problem solving skills
- Ability to work independently and manage time effectively
- Current Wilderness First Responder certification
- Must be able to pass a criminal history background check.
- Good driving record (insurable by current AZCC carrier) and current driver's license

This position is available to all eligible applicants without regard to race, color, national origin, disability, age, sex, political affiliation, sexual orientation or religion.

If interested, please send cover letter and resume to Brian Gold ([brian@conservationlegacy.org](mailto:brian@conservationlegacy.org)) AND James Pitts ([james@conservationlegacy.org](mailto:james@conservationlegacy.org)) or call 928.310.8055 with any questions.

### **Arizona Conservation Corps**

Tucson Office: 1443 West Prince Road, Tucson, AZ 85705 Ph: 520.884.5550

Flagstaff Office: 2500 N. Rose Street, Suite 101, Flagstaff, AZ 86004 Ph: 928.526.3280

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